



OMEXOM
POWER & GRID



An expert in energy and information technology, VINCI Energies (65,400 employees and revenues of 10.2 billion Euros) designs, carries out and maintains solutions for industry, services and local authorities.

Omexom in the UK & RoI delivers on the promise of the energy transition. From the design stage to maintenance, Omexom covers the full range of electricity infrastructure needs in Generation, Transmission, and Distribution as well as Substations. Omexom is totally independent when it comes to promoting technological options. With its expertise and in-depth knowledge of client processes, Omexom always chooses the best solutions to meet client expectations. Omexom is a VINCI Energies brand.

Position – IT Assistant

ROLE

This is a permanent position with Omexom. A salary and benefits package commensurate with experience and qualifications will be available to the successful candidates. This role is based in our Perth Office.

Interested candidates should forward a CV to recruit@omexom.co.uk clearly indicating the role and reference number they are applying for. Candidates must demonstrate how they meet the above criteria in their CV, as this information will be used for short-listing purposes.

- Assist with HTML page design
- Assist with SQL database design including SQL Query Reporting
- Assist with Workflow design through our Causeway ECM system.
- Assist with updates to Omexom Website
- Assist with User IT Hardware and Software setup
- Administer company Mobile Phones through EE
- To undertake any other reasonable IT duties as required.

www.vinci-energies.com

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Position – IT Assistant (cont'd)

ESSENTIAL CRITERIA

- A degree in appropriate IT related subject
- Experience of HTML / JavaScript programming
- Experience of SQL Databases and Query design.
- Good knowledge of Microsoft Windows 7, 10 and Office applications including Office 2013/2016/365
- Knowledge of other software including Adobe Photoshop / Notepad ++
- Experience of basic PC / Laptop repair. (RAM , Processor upgrades)
- Excellent communication skills

DESIRABLE CRITERIA

Knowledge and Experience of the following technologies is desirable:

- Causeway ECM (Livelink)
- Microsoft SQL Management Studio 2016.
- Microsoft Expression Web
- Web design using Adobe Dreamweaver / WordPress

Omexom is an Equal Opportunities Employer

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